

Letter of Recommendation Questionnaire

Student Name: _____ Date: _____

Student #: _____ Grade: _____ Deadline for Recommendation: _____

My goal is to write a letter that accomplishes two goals: (1) To vouch for you as a quality student/person
(2) To allow the admissions board to get to know you as a person. Please respond to the prompts below to help me best accomplish these goals.

1. What major do you plan on declaring for college? If undeclared, is there anything you are considering? Why?

2. What personal qualities would you like emphasized in your recommendation?

3. Tell an anecdote from the year that was interesting, humorous, emotional, and/or compelling.

4. Is there anything you do outside of school that I should know about because it shows what is important to you?

5. Were there any difficulties or challenges you experienced during the year in class? If not in class, any life challenges that made an impact on your life?